



Privacy Policy

Effective Date: February 22nd, 2024

Anderson & Charles CPAs, LLP ("we," "us," or "our") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, and safeguard your information when you visit our website ("Website") or engage our tax services. By using our Website or services, you agree to the terms of this Privacy Policy.

1. Information We Collect

1.1 Personal Information

We may collect the following types of personal information from you:

- Name
- Email address
- Phone number
- Mailing address
- Social Security Number (SSN)
- Tax-related financial information

1.2 Non-Personal Information

We may also collect non-personal information, including but not limited to:

- IP address
 - Browser type
 - Pages visited
 - Time spent on the Website
-

2. How We Use Your Information

We use your information for the following purposes:

- To provide tax preparation and related services
 - To communicate with you about your account or our services
 - To comply with legal obligations and prevent fraud
 - To improve our Website and customer experience
-

3. Sharing Your Information

We do not sell, rent, or trade your personal information. However, we may share your information in the following situations:

- With service providers who assist us in delivering our services (e.g., secure payment processors)
 - To comply with legal obligations, such as court orders or regulatory requirements
 - With your consent or as otherwise disclosed at the time of collection
-

4. Data Security

We implement appropriate technical and organizational measures to protect your information from unauthorized access, alteration, disclosure, or destruction. These measures include:

- Secure encryption for sensitive data
- Regular security audits and updates
- Restricted access to personal information

Despite our efforts, no method of transmission over the Internet or electronic storage is 100% secure.

5. Cookies and Tracking Technologies

Our Website uses cookies and similar technologies to enhance your browsing experience. You can manage your cookie preferences through your browser settings. Note that disabling cookies may limit some functionalities of our Website.

6. Your Rights

Depending on your jurisdiction, you may have the following rights:

- Access your personal information
- Correct inaccurate or incomplete data
- Request deletion of your data
- Restrict processing of your data
- Withdraw consent at any time

To exercise these rights, contact us at andersoncharlescpas@gmail.com.

7. Third-Party Links

Our Website may contain links to third-party websites. We are not responsible for the privacy practices of these websites. Please review their privacy policies independently. Specifically, we use **Drake Portals** as our client portal for securely transmitting and storing sensitive tax documents. We encourage you to review their privacy policy [here](#).

8. Children's Privacy

Our services are not directed at children under the age of 13. We do not knowingly collect personal information from children. If you believe we have collected such information, contact us at andersoncharlescpas@gmail.com.

9. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. Any changes will be effective immediately upon posting the revised version on our Website. Your continued use of our Website or services signifies your acceptance of the updated terms.

10. Contact Us

If you have questions or concerns about this Privacy Policy or our data practices, contact us at andersoncharlescpas@gmail.com.